

April 1, 2016

Meeting: Minutes from Committee on Sustainable Utility Management – Wastewater system

Date: March 8, 2016

Members in attendance: Mr. Grimm –RUS, Jim Swartout – DPW Supt., Mayor Kevin Neary, Trustee David Hotzler, Citizens: Phil Butler , Bonnie Bowes

Mayor Neary called the meeting to order at 6:55 PM

Mr. Grimm provided an overview of a system NYTWA/NRWA ServLine Program that protects our utility against losses from residential customers' water leaks. The Line Protection Program would provide our customers with coverage that would save homeowners from costly repairs to water and sewer, their lines and/or replacement. Estimated cost to customer per home and per month is around \$2.00 and the Village would have to negotiate with the Insurance Company. Mr. Grimm stated that there is also an opt-out provision for homeowners. Mayor Neary stated that the Village would take it under advisement.

Mr. Grimm then provided an overview of the Rural and Small Systems Sustainable Utility Management program and reviewed the Guidebook he provided to the committee before the meeting. Mr. Grimm reviewed the background and purpose of this program. The program looks at several key areas designed to make communities more resilient in the following ways:

- *Giving communities an objective way to evaluate our system's strengths and areas for improvement*
- *Helping communities to develop a plan for improving operations based on their assessment*
- *Improve communication with all internal partners and with board members and customers about your system and your challenges*
- *Provide the necessary support for improving our system over time – long term.*

Paramount among these issues are the development of a sustainable plan to include a detailed improvement plan and implementation strategy to include public meetings with stakeholders and other forums designed get maximum public input and recommendations.

The final Plan must be filed and approved by the Village Board in public session.

Mr. Grimm then reviewed our "homework" with the committee. We reviewed the self -assessment worksheet that required committee members to rate our system in two areas;

1. RATING ACHIEVEMENT AREAS – Management areas/description
2. Rank the priority of each area.

(Survey was completed and is attached to these minutes)

This discussion was facilitated by Mr. Grimm on the rating system and review of our system using Table A (pg. 22) of the Rural and Small Systems Guidebook to Sustainable Utility Management.

The committee continued their discussion on several other related topic to water and waste-water system and future requirements to safeguard our utilities services.

A meeting was set for April 6, 2016 at 6:00 PM at the Village Office. Committee members were asked to review their homework and asked fill-out Improvements Worksheet to include:

Key Management Area: Product Quality – Odor Issues at Pump Stations.

Meeting was adjourned at 7:30 PM.

Respectfully submitted

Kevin Neary

Mayor